

# **Saint Andrew's and St. Swithin's Episcopal Churches**

## **Annual Report to the Congregation for 2017**

**Presented January 28, 2018**

**St. Andrew's Episcopal Church**

510 East Park Avenue  
Port Angeles, WA 98362

(360) 457-4862  
[sapa@olypen.com](mailto:sapa@olypen.com)

<http://www.standrewpa.org>





# **Agenda for Annual Meeting**

**January 28, 2018**

Opening Prayer

Appointment of Clerk for the Meeting

Minutes of January 29, 2017 meeting

Elections:

- Vestry
  - 3 Three-year terms
  - 3 One-year terms
  
- Delegates to Diocesan Convention – October 26-27
  - 4 delegates (two men and two women)
  - 4 alternates (two men and two women)

Rector's "State of the Church" Report

Treasurer's Report – 2017 finals (2018 Budget available on request)

Announcement of Senior Warden for 2018

The Year-in-Review Slide Show



## **Minutes for the 2016 Annual Meeting: January 29, 2017**

The annual meeting of St. Andrew's Episcopal Church began after a 10:00 a.m. Eucharist, followed by a potluck lunch in All Saints Hall. Gail Wheatley+ led the opening prayer and officiated. Katy Deutermann was appointed Clerk for the meeting.

Minutes of the 2015 Annual Meeting held January 29, 2016 were accepted as presented after amending to add Dianne Ivie to the list of Incoming Vestry Members.

### **Vestry Elections:**

Outgoing Vestry Members are Steve Deutermann, Betty Marshall, Anne Mitchell and Susan Brager with our thanks.

Incoming Vestry Members are Cheryl Young, Jeff Graham and Mary Reynolds for full three-year terms. They were elected by acclamation. Matthew Mitchell will continue as the youth member for another one-year term; the vestry will officially appoint him at their February meeting. Gail+ noted that since the vestry members are all relatively new, she asked that the by-law (Article 4, Section 2) requiring a vestry member to step off the vestry for at least one year before returning for another term be suspended for one year so she can appoint Betty Marshall as Senior Warden. A motion was so made and seconded, and passed by acclamation of the attending parishioners. Therefore the two vacant one-year terms will be filled by Jerry Stephanz and Betty Marshall. The new members were then elected by acclamation.

Continuing Vestry Members are Suzanne Hadley, Denise Helehan, Dianne Ivie and Bob Robie.

### **Convention Delegates Elections:**

The following were elected active delegates. Men: John Mitchell and Paul Hansen. Women: Anne Mitchell and Gretchen Van Blair. Alternate delegates are Ralph Angulo, Richard Asmussen, Chuck Rogers, Dianne Ivie, Betty Marshall, Angela Reynolds and Mary Reynolds. Matthew Mitchell could return as the regional youth delegate. The convention is October 27-28, 2017, in Vancouver. Details will follow at a later date.

### **State of the Church:**

Gail+ shared her prominent memories of 2016. The church got a credit card. We helped the Boys & Girls Club with coins collected (over \$1000), gifts of clothing and personal items, and hosted over 6,000 lunches during the summer from our kitchen. We received one-half of the David Storm Legacy of \$160,000. We tithed 10% of that amount for the first time giving to the PDN Home Fund (administered by Olycap), TAFY (The Answer for Youth) and Serenity House. We gave St Swithin's a \$4000 portion which they shared with their host, Prince of Peace Lutheran Church, The Caring Place and Feeding the 5,000. We are in the process of gathering estimates for a major renovation of the two bathrooms and the community room in the lower level which could amount to \$80,000. Also in the planning are ductless heat pumps for the church and a sound system upgrade. We are very grateful for all these possibilities. We celebrated our 125th anniversary and thank all those who prepared and participated in it. Our parking lot lights have been upgraded to LED's.

Gail+ acknowledged she is very grateful for this church and its people. She thanked Steve Deutermann for continuing as Treasurer. There was a brief review of each of the parish groups and their submitted reports.

Treasurer's 2016 year-end Report and 2017 Budget are in the Annual Meeting packet; the 2017 budget was approved by the vestry. More detailed reports were made available for those interested.

Slide Show was presented with recorded music by our choir.

Gail+ closed the meeting with "Let us go forth in the name of Christ – Alleluia"

Respectfully submitted,  
Katy Deutermann, Clerk

Approved on the 20<sup>th</sup> day of February, 2017, by Gail Wheatley+ and all members of the Vestry, both incoming and outgoing.

## **Rector's Annual Report for the Year 2017**

Report writing probably isn't anyone's favorite thing, me included. We collect them and place them in a document which we hope people will read and then will be part of our history for generations to come. That is likely a generous interpretation of how a Annual Report document is received! Yet I hope you WILL take the time to look through all these reports which have been written by people actively engaged in the ministries and life of St. Andrew's and St. Swithin's in Christ's name. They are distillations of activities with our youth, delivering pastoral care and Holy Communion to those who cannot be with us on Sundays, what's happening with finances and giving, our services and liturgies, fellowship events, youth and adult Christian formation, earth stewardship and many more. It is a busy, active congregation of which I am grateful and proud to be part.

Some of the most significant "events" of 2017 were the receipt of additional legacy gifts and how they have been used. Although it was not without concerns expressed and some discomfort, the vestry made decisions to share from our abundance, from exceptionally generous gifts to St. Andrew's for which "thank you" is never enough. In 2017, we received an additional \$214,000 from the estate of David Storm+, some of which was entirely unexpected and all of which is pure gift. With these bonus resources, we have begun to make some significant upgrades to parts of our facility, some of which are abundantly obvious and appreciated, like the heat pumps in the sanctuary. What a blessing it is to have it always warm in there! Renovations have begun downstairs in the "community room" used by 12-step groups, which include double-pane windows, a heat pump, paint and flooring. Additional renovations to the bathrooms are anticipated and maybe we'll even get our sound system tuned up! The finance committee has made recommendations on how much to allot to building upgrades, financial reserves, and support for the deficits we annually experience. The vestry also gave 2018 raises to staff and health insurance increases for which all are grateful.

That's all fine and good and joyful and pleasing in many ways. But what makes me most proud is the generosity that has been shown in sharing from our abundance with the great needs in our communities. This is the heart of the gospel which Jesus teaches: share what you have with those in need. Gifts were given this year to VIMO (free medical clinic in town), the Port Angeles Food Bank, Prince of Peace Lutheran Church (the "home" for St. Swithin's in Forks) and Young Life (a ministry for young people in Forks). With the receipt of an additional \$50,000 bequest this month (January), a \$5000 gift is being made to the Boys & Girls Club for their capital campaign to put a new clubhouse in town – in our neighborhood – to serve the great needs of youth in our community. We may want to support such valuable ministries with our lives, but the reality is often that what we can actually do is support them financially as we are able.

These decisions to share from the generosity shown to us through legacy gifts have not come without some angst and anxiety. And yet it is a demonstrable action that says we understand that not only are we A church, but that we are THE 'C'hurch. The Church exists for the sake of the Kingdom of God, and we serve the Church for the sake of the Kingdom. The Church is not an end unto itself and often it can feel that way when we get caught up in the needs of the 'c'hurch, as important as they may be. St. Andrew's and St. Swithin's are instruments which

show the world what the Kingdom of God is like. Our common life is a parable of the Kingdom, a sign of the Kingdom on earth. What we do here points beyond ourselves toward a world where justice and peace prevail and God's reign is supreme; a Reign proclaimed not only by what we say, but by what we DO toward equality, generosity and compassion for all of Creation. I am proud to be with you all as we "work out our own salvation; for it is God who is at work in[us]." [Philippians 2:12-13]

Gail Wheatley+



*Image: Pixabay.com*



## **Senior Warden**

St. Andrew's-St. Swithin's congregation is a family, not blood related but bound by faith and trust in our grace giving God. Like all families we experience change, loss and sadness, conflict, celebration, reflection, joy, good fortune, hope for the future. We plan, work, and worship together. Much of the sum of those experiences is offered in reports found in this book. The gift from David Strom was central to many of the activities and actions. It enabled us to take care of deferred maintenance and updates to our building, but just as importantly allowed us to show our gratitude by tithing or sharing with organizations in Port Angeles and Forks who do remarkably good works in their communities. We can easily make the connection between financial generosity and the very real people who are benefitting from those contributions. It is God's work made possible in part through our gifts.

Read through these pages and take time to recall, praise, and celebrate God's goodness to us. A proclamation of thanks to all committee members, staff, volunteers, and the congregation for the multitude of tasks completed, many without fanfare, that kept our church doing what it does best, knowing Christ and making Him known. See what God in his mercy and grace continues to accomplish through us. God always does more than we dare ask or think.

It has been an honor to serve as Senior Warden this past year. I am excited to see what we can accomplish together in the year ahead.

In His Holy Name,  
Betty Marshall, Senior Warden

## **Junior Warden**

It has been an honor and a privilege to serve as Junior Warden to this beautiful church and for its parishioners. This year has gone by so fast as most people my age will attest. A church building and grounds the size of St. Andrews always has some maintenance needs, or remodeling project either underway, being planned or projected.

This year by the grace of God and the generous legacy gift from David Storm's estate, we were able to accomplish a few of the much-needed improvements to the church to include the new heat pumps in the sanctuary and remodeling of the Community Room which is still being done. It is my hope that when the Community Room is completed, it will be a much sought-after facility by groups in and around Port Angeles. Which is another way for our church to give back to our community and to tithe the gift we received.

With the updating of the windows and heat pumps both in the sanctuary and Community Room we were able to take advantage of some generous rebates from the city's conservation rebate program.

Remodeling of the office and library has also been scheduled at this writing, to include a much needed and updated copier.

We have also just begun to have a part-time landscaping service. Because of budgetary constraints we are only able to have him come every two weeks and to do only basic tasks that are most needed. So volunteer help is still being sought and much appreciated.

I want to thank Denise Helehan, Gary Heaton, Steve Deutermann and Anna Magner for all their guidance and being patient whenever I had questions.

As a church community we will continue to address the needs of our church together.

Jeff Graham

## St. Swithin's Episcopal Mission

St. Swithin's meets every Sunday at 5PM at Prince of Peace Lutheran Church. Gail+ and Pastor Pam Hunter continue to alternate as our celebrants most Sundays. Martin Dillon leads us in Evening Prayer on the Sundays when they are not able to be present with us. Martin and Deborah Dillon also continue to lead a regular Sunday service at the Forks Long Term Care.

We are still a small group. 4-8 in attendance on a Sunday is typical, though we will sometimes see new faces and visitors. We often have seasonal study groups and sponsor the World Day of Prayer service in Forks. A highlight of our year is our picnic and kite flying adventure at the beach for Ascension Day.

We invite the members of Prince of Peace to join us for activities and services and they invite us to services and special events.

All of our members are active and visible in our local community and in community organizations and we are thankful for the people of St. Andrew's for their care and support of St. Swithin's Mission in Forks.

Susan Brager

### Adult Education

The adult forum meets most Sundays between the worship services, a little after 9 in the church library.

This year we used DVD lectures and heard:

- Dr. Amy-Jill Levine discuss the parables and Sister Joan Chittister discuss *An Uncommon Search for the Common Good*
- Karen Armstrong talked about *The Mystery of Compassion* and several lecturers discussed Great World Religions.
- Judaism was a 12 week series

This year we also:

- Met with Dr. Steve Thomason, Dean of St. Mark's Cathedral
- Read and discussed the book *Finding Peace through Spiritual Practice*

And we had opportunities to:

- Enjoy some refreshments and conversations related to the topics and other conversations about our faith and lives.
- You are welcome to join us any time.

The Monday Evening Discussion Group gathers around 6:30 with the discussion starting at 7. Compline follows about 8:15.

This year we:

- Watched and discussed videos from Festival of Faiths: 2016 Sacred Wisdom "Ahimsa: Do No Harm" and other lectures by Amy-Jill Levine, Brian McLaren and several others.
- TED and TEDX talks included a variety of speakers and discussion.
- We watched a number of lectures from the Teaching Company and then decided on watching the entire series Exploring the Roots of Religion by Professor John R. Hale.
- You are welcome to join us any time.

Information about the current studies for both the adult forum and the Monday evening discussion group are in the monthly church paper, The Call. You can also contact Gary Heaton or check with Anna in the church office.

Gary Heaton

## **Youth Education and Faith Formation**

*Start children off on the way they should go, and even when they are old they will not turn from it.  
Proverbs 22:6*

Looking over my calendar of this previous year, I notice that the youth and children in this congregation are very busy, coming to church every Sunday for Rite 13, and Godly Play, serving as acolytes, attending Youth Group, Diocesan events. Special thanks go to Matthew Mitchell who was our youth member on the vestry for 2 years.

We said goodbye to the Woodin-Stockert family at the end of 2016, and were happy to have the Bays family come to St. Andrews early in 2017.

We didn't have any youth for our Rite 13 celebration in 2017. We were involved in an environmental curriculum. Betty Marshall and Mary Reynolds have been working with the Preschool – Elementary kids. This school year they are concentrating on stories from the lectionary.

The children and youth of Saint Andrews put on a fantastic Epiphany Pageant, with donkeys, camels, angels, shepherds, and even big sheep!

They led a youth service, with Matthew Mitchell giving the homily, the members of SAPS playing "Ode to Joy"; there were youth LEMS, ushers, they did it all, and it was amazing. We will have one again, and I hope you can make it to it!

Saint Andrews Potential Saints Youth Group continued to meet downstairs in the All Saints Hall, after church. We would share a meal, and play a game and converse about the happenings in our lives. We participated in the Ecumenical Vacation Bible School which was put on by Holy Trinity Lutheran Church, volunteering where needed. We had a few fundraisers, A Stock your Garden Sale, where they sold the hanging baskets, and the red geraniums, put on the Potato Feed, and the Taco Bar; they continued going to JYC and HYC. We had Matthew Mitchell go to EYE (Episcopal Youth Event). We decorated Easter Eggs with the Children for the Easter Egg Hunt on Easter, and we helped serve food at the Friendship Dinner. In May I was given the job title of Youth Coordinator. Thank you for that!

As the Youth grow older, their lives grow busier. During the summer we were able to be together several times, going to Sol Duc Hot Springs to see the falls, eat in the restaurant, and of course soak in the waters. From Sept-Nov. we met twice a month. During Advent we met every Sunday, and will continue to meet weekly on Sundays.

I look forward to the New Year. Upcoming events include Rite 13 for Gwyneth Van Blair, Cai and Ava Reymond, JYC at St. Andrew's May 4-6. More information will be given as it gets closer via the E-News and The Call.

Thank you all who have volunteered food, time, and effort without you this all would not be possible.

Angela Reynolds  
Youth Coordinator

## Music Ministry

Music ministry has included weekly choir rehearsals with dedicated, experienced members, Sunday worship services, Taizé services, Holy Week & Easter (including St Swithin's in Forks), Creation Season, Advent & Christmas, planning and arranging music for our annual Jazz Mass (new this year with Craig Buhler & his ensemble), funerals and memorial services. We kept our youth involved singing with the choir periodically. By request a new setting of the Gloria (lyrics by John Philip Newell) and Sanctus were composed by Jim Couture and introduced during creation season. Several choir pieces were selected from Taizé resources & the Episcopal African American hymnal Lift Ev'ry Voice and Sing.

For creation season we focused on some of the first United Nations world biosphere reserves that were established in 1976. Music selections were authentic to the various regions to give a feel for the rich heritage of the Holy Spirit on our home planet Earth. The 1982 Hymnal & Gather included music from Ghana, Finland, Israel, Russia, Native America and Europe; China, several African countries, South America, Hawaii, Mexico and the Caribbean. We also sang pieces from Mexico, Brazil, Guatemala, Canada, China, Congo, Netherlands, Sweden, Hawaii and Jamaica as well as special music from North America (Dvorak's "Largo" - New World Symphony with Native & African American songs on his mind), Peru (traditional "The Condor Passes"), Nepal ("You are author of creation"), South Africa ("The Lion sleeps"), Bohemia ("Remember all the people"), New Zealand (the Maori "Son of God") and "Oceans", a current song from our younger generation.

We continued weekly rotation of four regular organists, and two additional accompanists throughout the year. Instrumentalists have been gracious in offering to share their gifts periodically to enhance our worship experience. Service music has been rotated yearly and seasonally. Hymns and songs for worship have been primarily selected from the hymnal but also from Gather and other sources (inserts) with final approval by our pastor. We maintain a subscription to OneLicense to cover certain music copies. Our focus is on supporting each other and the creative prayer experiences of our community to know Christ and make Him known.

Jim Couture

### 2017 Music Report Addendum (True or False?)

372 songs & hymns  
72,600 minutes of music  
1,150 hours practice  
71 preludes, 71 postludes  
287 fugues  
2 missed notes (both in the pedal)  
30 anthems sung perfectly by the choir  
27 pieces of music (played Christmas eve)  
47 pencils sharpened  
1,800 holes punched  
no injuries reported falling off balcony

## **St. Andrew's Card Ministry**

Mary Fran Smith has lovingly and diligently sent greeting cards to our parishioners who are not able to attend services and events any longer. She remembered people on their birthdays and on many holidays. She is sorry to have to retire from this ministry and is hoping that someone will be able to continue to keep in touch with our parishioners who cannot be with us on Sundays. Thank you, Mary Fran, for your years of dedicated service.

Anna Magner

## **Earth Stewardship Ministry**

Earth Stewardship Ministry (ESM) at St. Andrew's has had a quieter year, as members have moved away, dealt with illness, and/or participated in other St. Andrew's activities. But our hearts are still deeply concerned for the plight of the earth and our relationship and responsibility for earth care as Christians. We hope to continue to bring issues forward for members of St. Andrew's to consider in regard to our personal and corporate lifestyle as we work at our commitment to lower our energy use 50% in 10 years (Genesis Covenant in the Episcopal Church). And we hope to bring forward educational, liturgical, and stewardship options to participate more fully in earth care as Christians

Here are some activities we (ESM and members of St. Andrew's) participated in during 2017:

Paid for membership in Earth Ministry and a contribution to our diocesan carbon footprint partnership with Episcopal Diocese of Southern Philippines (EDSP) to cover the rector's driving carbon footprint.

With Gail+, invited Jessie Dye (Earth Ministry) to visit and provide sermons on a Sunday following Earth Day.

At Denise Helehan's request, helped plant native rhododendrons along the edge of the parking lot and kept them watered all summer.

Planted a native rhododendron and a native cedar in honor of two recent weddings (a practice in EDSP)—would encourage others to claim/care for a rhody or plant another native plant in celebration of such special events.

Worked with our Worship Committee to bring together an outstanding Creation Season in October and November, focusing on World Biosphere Reserves. Through music, art, online Creation Season educational materials, weekly continent banners and liturgy we celebrated some of the oldest and longest protected world biosphere reserves. We humbly thank everyone who helped make this special season happen.

Celebrated St. Francis Day by participating in the Blessing of the Animals.

St. Andrew's used legacy money to buy a new heating system which we hope will lessen our use of energy and get us closer to our Genesis Covenant goal of 50% reduction in energy use over 10 years.

Continued tracking our use of building energy through the EPA Portfolio Manager online program. We actually increased our energy use this year and are trying to figure out why.

Our youth group committed to taking care of the recycling and composting in the downstairs rooms as a part of their weekly meetings. Many thanks!

Earth Stewardship Ministry members would be so grateful to have some new members! Come try it out for a meeting or two. We do not meet regularly but when special events or actions are needed. Ask a member if you have questions.

Karen and Tom Mitchell, Paul Hansen, Pat Milliren, Debbie and Gary Heaton

## **Fellowship Committee**

The Fellowship Committee continues to meet a vital ministry in our congregation. As a church family, we assist in the most fundamental job of any family -- nurturing the sense of family with coffee hours after church, set-ups for potluck meals, funeral receptions, and making sure we have enough supplies on hand to carry out these duties. You might say we're the "Pantry Committee" preparing for the many feasts and remembrances our Church family celebrates. We plan and participate in Celebration Sundays, Thanksgiving, Christmas Day Pajama Brunch, and we act as hosts to visiting folks on many occasions.

Each month, two of us serve as hostess and helper for the Sunday coffee hours. The first Sunday of the month, Celebration Sunday, relies on various members of the who are celebrating anniversaries and birthdays to provide something for the table in addition to the "Celebration" cake, coffee and tea provided by the committee. On other Sundays we provide coffee and tea very often other treats like cookie and brownies just show up. This has proved to work well for the committee members and the congregation alike. If you would like to be a part of what we do please let any one of us know and we will be happy to have you join us in practicing the gift of fellowship.

Pat Andrews, Fellowship Committee

## **Planned Giving/The Legacy Society**

The purpose of the Legacy Society is to acknowledge those persons who have made provisions in their estate plans to leave a portion of their assets to St. Andrew's at the end of their lives. Any person who made St. Andrew's a beneficiary in his or her estate plan, during the period from July 1, 2008 through July 1, 2010, is deemed a Founding Member. Those making provision for St. Andrew's after July 1, 2010 will be deemed Sustaining Members. If any one wishes to remain anonymous, they may do so.

The function of the Planned Giving Board is to encourage membership in the St. Andrew's Legacy Society. At least annually, the Planned Giving Board will sponsor a special event to honor members of the Legacy Society.

Membership in the Legacy Society carries with it membership in the Diocese's Bishop's Society. Many of our members have enjoyed the annual events held by the Bishop's Society.

We will continue our efforts and hope to welcome more sustaining members at our next annual Legacy Sunday. As a reminder, any provision in your estate plan, by will or otherwise, for the benefit of St. Andrew's qualifies for membership in the Legacy Society. There is no minimum amount required.

We give thanks to all who have made and will make legacies to our church.

Ralph Angulo, Planned Giving Chair

## **St. Andrew's Knitters**

We are a group of women who get together every Monday at noon in the Fellowship Hall to have lunch, knit, and share stories. Our original intent was to knit prayer shawls, which we still do, but this year we have taken on another project. We will be helping the Seattle Mission to Seafarers organization by making ditty bags for the mariners who come to our ports in Seattle on foreign ships. We will fill the bags with hand knitted warm hats and personal items such as toothpaste, toothbrushes, deodorant, shaving products, playing cards, etc. Our plan is to make and fill about 35 bags, so once again we will be asking our church members to help us with some of these items. We invite anyone who is interested in being a part of this group to just come, crocheters, sewers, knitters, crafters of all kind are welcome.

Ann Wood

## **Pastoral Caregivers**

St. Andrews's Church volunteer Pastoral Caregivers continued their active ministry of Communion and/or prayers to those in need, including the sick, those hospitalized, or those in crisis, whether living at home or in long-term care facilities. Regular visits were made to facilities in Port Angeles and Sequim, including St. Andrew's Place, Crestwood Rehabilitation, Avamere Rehabilitation, and Dungeness Memory Care.

During the year, over 120 visits were made, during which caregivers shared Holy Communion (Reserved Sacrament) nearly 700 times! The majority of these communions occurred at St. Andrew's Place Assisted Living, where attendance at the weekly Ecumenical Communion Service. In December, a special St. Andrew's Place Christmas Eucharist was celebrated by Pastor Gail. This service was attended by approximately 20 residents and several Pastoral Caregivers.

Hymn-singing is a popular feature in many caregiver visits. There is active participation in singing among those we visit, even those whose cognitive faculties are somewhat impaired, as the words and melodies of favorite old hymns remain with them still.

Suzanne Hadley

## **Altar Guild**

It's been a year full of changes for the Altar Guild. We have changed the altar's appearance to reflect the church seasons throughout the year. But we've also had some changes within our guild. Several of our members have retired: Emily Dilling, Mary Reynolds, and Dana and Marty Anderson.

In 2017, we prepared the table for Holy Eucharist for approximately 104 Sunday Services, 52 Wednesday services, and several Holy Days including Epiphany, Holy Week, All Saints' Day, Christmas Eve, and Memorial Services.

Our current members are Betsy Brown, Phil Morgan-Ellis, Elizabeth Slater, Emily Dilling, Suzanne Hadley, Dona Scarcia, Mark Schander, Dorismae Smelling, Sue Pichotta, and Anne Mitchell. New members are gladly welcomed.

Anna Magner  
Altar Guild

## St. Agnes Guild

The St. Agnes Guild of St. Andrew's continues to be an active group within the church meeting monthly for a brown-bag lunch, to conduct business, and a special program. Our programs inform on items of local interest. We support all church functions and have an active interest in St. Andrew's Place. We have an ongoing May 1 celebration making May Baskets to present to the residents of St. Andrews Place. We also give a monetary donation at Christmas time to support their holiday celebrations.

Every June, before we adjourn for our summer break, we have a potluck. During the Christmas Holiday season, we meet for lunch in a local restaurant.

In January our meeting consisted of book reviews by members notably Ruth Osterberg, Karen Agee, and Ann Wood. In February we discussed the various presidential libraries members have visited. In April we fashioned May Baskets for the annual May Day gift to St. Andrew's Place. In May, Virginia Fitzpatrick gave a very informative genealogy program Tapping on our Family History. In June we had our annual picnic potluck located in the upstairs Parish Hall. In September Kelly Cook from the Clallam County Jail Substance Abusive Therapy Dept. gave a very interesting review of the various treatment programs available to treat the current opioid addiction in the county. In October we revisited the popular book review program with Nancy Prince Fox and Karen Agee contributing. In November Dr. Suzanne Hadley, a member of St. Andrew's and an Lay Eucharistic Minister, gave a very interesting program on her work as ombudsman and provided information on guardianship. We capped off the year on December with lunch at the Café Garden in Port Angeles.

The St. Agnes Guild is looking forward to 2018 and will contribute to St. Andrew's as requested by the parish members.

Karen Agee, Secretary for St. Agnes Guild

<b>St. Agnes Guild</b>	
Balance, Jan 1, 2017. . . . .	\$1, 175.88
Income:	
Dues. . . . .	\$65.
Penny Collection . . . . .	118.65
Mystery Gift. . . . .	.77.
Christmas Stocking . . . . .	183.
Interest on Account. . . . .	.10
Total Income. . . . .	.443.75
Total	\$1,619.63
Disbursements:	
Expenses:	
Postage. . . . .	\$68.
Donations:	
ST. Andrew's Place	
Kitchen Work 200]	
Christmas 300]. . . . .	.500.
Total Disbursements. . . . .	568.00
Balance, Dec. 31, 2017. . . . .	\$1,051.63



## Treasurer's Report for St. Andrew's

The St. Andrew's Finance Committee met on January 12, 2018 with Ralph Angulo, Gary Heaton, Jerry Stephanz, Jeff Graham and Steve Deutermann. Charlie McClain participated in review of financial performance for December and for the 2017 year. A summary of our 2017 year-end position compared to that of 2016 is below:

Category	2017	2016
Assets:	\$539,218	\$379,378
Net Equity:	\$527,503	\$370,511
Op income:	\$201,336	\$209,667
Op Expense:	\$232,613	\$221,057
NOI*:	(\$31,275)	(\$11,390)

(\*net operating income) (cash basis)

Our 2017 year end position is favorable on the balance sheet due to the receipt of the Storm legacy bequest. Our operating income was (\$8,000) below 2016, with expenses \$11,000 above those of 2016.

(Please see the December financial statement and budget worksheet for 2018, appended.)

December's results closed the gap a bit, with plate and pledge \$6,500 above budget, somewhat offset by operating expenses (\$4,700) more than budgeted expenses (primarily due to payment of an earlier month's missed assessment.) The 2017 Christmas offering was substantially below budget, likely affected by the Christmas eve snowstorm.

2017 was a windfall year in terms of bequests to our Legacy account. Over \$250,000 was given to us by people who made provisions in their estates. This church has had a deficit operating budget for as long as I have been here, yet before each year end in most years, members' legacy contribution(s) arrive in time to keep us afloat. Ideally, any enterprise (and we are indeed an enterprise) is financially self-sustaining. Merriam - Webster defines "enterprise" as: a project or undertaking that is especially difficult, complicated, or risky. I think that is a fitting classification for an Episcopal church these days. While our deficit of (\$31,275) is the largest I have seen, our reserves were ample to cover that and were sufficient also to fund capital improvements and major building investment.

Our 2018 budget is also attached. The finance committee funded operating expenses generally flat to 2017, except in personnel expense, Diocesan assessment, and utilities. At the same time, we lowered estimated budgeted income to more accurately reflect what our actual contributions totaled in 2017 and what our 2018 pledges received to date amount to.

We increased our budgeted expenses to ensure we are doing the right thing for our staff and also recognize that rates have increased for our utilities. With higher expenses, the diocesan assessment will also be larger. Expenses are what identifies the term "income used for operations." I can explain how that works, but that should be a face to face conversation, as it is not an intuitive system (but one much improved over what was used several years ago.) To his credit, our Bishop and his finance group have reduced the percentage assessment each year for the past several to where our assessment in 2018 is set at 15%. In 2012 it was 20%

Looking at where we might be able to reduce costs and expenses we found not much. We cannot short our bills and payroll, and we are not paying any discretionary expense that could be dropped without affecting the mission and work of the church. As a result this (2018) year's deficit is estimated to come in at \$74,145. This amount might be less is if we grow in pledge and

plate income back to 2016 levels.

This amount of deficit, the difference between operating income and operating expenses is only sustainable if continued substantial legacy bequests keep arriving. If not, it is only sustainable for a limited number of years. Because of this reality, the vestry and finance committee will meet jointly in early March to try and determine options and actions going forward. While we are unable to see beyond the horizon, we must make certain plans and take steps for its arrival. Our plan for this meeting is for a half-day "retreat" with discussion of a five-year plan for St. Andrew's financial future.

Respectfully submitted,  
Steve Deutermann

St. Andrews Episcopal Church  
Statement of Financial Position - Cash Basis  
as of December 31, 2017

	Unrestricted	Restricted Designated Cash Reserves	Total
<b>ASSETS</b>			
First Federal Checking	61,383.12	-	61,383.12
First Federal Money Market	(20,930.40)	348,522.51	327,592.11
Prepaid Expense	-		-
Vanguard Money Market			-
Vanguard Endowment		99,762.51	99,762.51
Lauridsen Trust		50,479.88	50,479.88
Bank of America	-	-	-
<b>Total Assets</b>	<b>40,452.72</b>	<b>498,764.90</b>	<b>539,217.62</b>
<b>LIABILITIES &amp; EQUITY</b>			
Payroll Liabilities	2,094.97		2,094.97
Congregation Outreach/Prepaid F	5,848.10		5,848.10
Uncashed checks	1,800.51		1,800.51
Other Outreach	1,970.67	-	1,970.67
<b>Total Liabilities</b>	<b>11,714.25</b>	<b>-</b>	<b>11,714.25</b>
<b>Total Equity</b>	<b>28,738.47</b>	<b>498,764.90</b>	<b>527,503.37</b>

St. Andrews Episcopal Church  
Statement of Activities - Cash Basis  
for the year ended December 31, 2017

OPERATING INCOME	Restrict/Designate		Total	Annual Budget
	Unrestricted	Cash Reserves		
Pledge/Plate	192,484.07		192,484.07	185,500.00
Building Usage	3,456.00		3,456.00	4,900.00
General/Other income	1,074.00		1,074.00	1,000.00
Investment Earnings	3,188.73	2,835.07	6,023.80	3,050.00
St. Andrews Place	-		-	3,000.00
Restricted Funds Transfer	30,000.00	(30,000.00)	-	
Hospitality/Fellowship	1,134.00		1,134.00	1,500.00
<b>Total Operating Income</b>	<b>231,336.80</b>	<b>(27,164.93)</b>	<b>204,171.87</b>	<b>198,950.00</b>
<b>OPERATING EXPENSE</b>				
Clergy	103,658.84		103,658.84	101,347.00
Lay Staff	32,777.76		32,777.76	33,083.00
Payroll Taxes	4,085.48		4,085.48	3,907.50
Ministries	13,392.86	-	13,392.86	9,315.00
Diocese Assessment	34,222.52		34,222.52	34,500.00
Administration	15,171.76		15,171.76	16,200.00
Building Property	29,303.38		29,303.38	27,246.00
<b>Total Expense</b>	<b>232,612.60</b>		<b>232,612.60</b>	<b>225,598.50</b>
<b>Net Operating Income</b>	<b>(1,275.80)</b>	<b>(27,164.93)</b>	<b>(28,440.73)</b>	<b>(26,648.50)</b>
<b>RESTRICTED INCOME</b>				
Fellowship	-	100.00	100.00	
125th Year Commemoration		76.33	76.33	
Legacies/Bequests		214,650.00	214,650.00	
Capital Improvement Fund		36,008.40	36,008.40	-
Memorial Funds		915.00	915.00	-
Memorial Garden Fund		1,750.00	1,750.00	
Altar Guild/Worship Supplies		1,907.00	1,907.00	
Youth Group Fundraisers		955.00	955.00	-
Earth Stewardship		200.00	200.00	
Landscape Income		35.00	35.00	
Rector's Discretionary Fund		3,744.00	3,744.00	-
<b>Total Restricted Income</b>		<b>260,340.73</b>	<b>260,340.73</b>	
<b>RESTRICTED EXPENSE</b>				
Landscape Expense		390.24	390.24	
Sabbatical Expenses		5.54	5.54	
Legacies and Bequest Transfers		33,644.40	33,644.40	
Capital Improvement		33,190.24	33,190.24	-
Organ Fund		566.50	566.50	-
Earth Stewardship Ministry		175.00	175.00	
Altar Guild/Worship supplies		298.00	298.00	
Memorial & Garden Fund		941.11	941.11	
Fellowship		1,826.57	1,826.57	
Rector's Discretionary Fund		3,870.00	3,870.00	-
<b>Total Restricted Expense</b>		<b>74,907.60</b>	<b>74,907.60</b>	
<b>Net Increase(Decrease)</b>	<b>(1,275.80)</b>	<b>158,268.20</b>	<b>156,992.40</b>	<b>(26,648.50)</b>
BEGINNING EQUITY 1-1-17	30,202.46	340,308.51	370,510.97	
ENDING EQUITY 12-31-17	28,926.66	498,576.71	527,503.37	
Incomplete Transfers	(188.19)	188.19	-	(R D Fd \$188.19)
<b>ACTUAL EQUITY 12-31-17</b>	<b>28,738.47</b>	<b>498,764.90</b>	<b>527,503.37</b>	