

**Saint Andrew's and St. Swithin's  
Episcopal Churches  
Annual Report to the Congregation  
2018**

**Presented**

**January 27, 2019**



**St. Andrew's Episcopal Church**

**The Rev. Gail Wheatley**

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## **Agenda for Annual Meeting January 27, 2019**

Opening Prayer

Appointment of Clerk for the Meeting

Minutes of January 28, 2018 meeting

Elections:

- Vestry
  - 2 Three-year terms
  
- Delegates to Diocesan Convention – November 8-9
  - 4 delegates (two men and two women)
  - 4 alternates (two men and two women)

Rector's "State of the Church" Report

Treasurer's Report - 2018 finals and 2019 Budget

(Printed copies of the full 2019 Budget are available)

Announcement of Delegates to Convention

The Year-in-Review Slide Show

## Minutes for the 2017 Annual Meeting: January 28, 2018

The 2018 annual meeting of St. Andrew's Episcopal Church and annual report to the congregation for 2017 began at 12:15 p.m. after a 10:00 a.m. Eucharist, followed by a potluck lunch in All Saints Hall. Gail Wheatley+ led the opening prayer for the parish and for the mission of the church, and officiated. Karen Mitchell was appointed Clerk for the meeting.

**A special guest**, Mary Budke, the CEO of the Boys and Girls Club of the Olympic Peninsula, was introduced. She thanked the parish for the use of our facility for some of their programs, and for all we do for them. She presented us with a special plaque of appreciation from the Boys and Girls Club. Gail+ then presented Mary Budke with a gift of \$5000 for their capital campaign to build a new clubhouse.



Mary Budke and Gail+

**Minutes** of the 2017 Annual Meeting and annual report to the congregation for 2016, held January 29, 2017 were approved as presented.

### **Vestry Elections:**

Outgoing Vestry Members are Denise Helehan, Betty Marshall, Matthew Mitchell and Jerry Stephanz with our thanks.

Incoming Vestry Members are Denise Helehan and Cam MacDonald, who were elected by acclamation for one-year terms. Lauren Corder, Deb Hansen, and Jerry Stephanz were elected for full three-year terms. They were also elected by acclamation. One one-year term remains open.

Continuing Vestry Members are Jeff Graham, Mary Reynolds, and Cheryl Young.

### **Convention Delegates Elections:**

The following were elected active delegates. Men: Steve Deutermann and John Bays. Women: Gretchen VanBlair and Cheryl Young. Alternate delegates are Ralph Angulo, Paul Hansen, Charles Rogers, Deb Hansen, Denise Helehan, Angela Reynolds and Mary Reynolds. The convention is October 26-27, 2018, at The Double Tree in Sea-Tac. Details will follow at a later date.

### **State of the Church:**

Gail+ submitted a written annual report for the year 2017. She also shared her prominent memories of 2017. We have had some extraordinary legacy gifts this pass year. From the estate of David Storm we received \$374,000. From the estate of Gwyn Hixson we received \$50,000. Gail+ pointed out that the church is dependent upon the generosity of our parishioners, and we were encouraged to do what we can to support the church. We are in the process of renovating our facilities. We are very grateful for all these possibilities. It was suggested that we look at grant possibilities. We are willing to apply for grants if anyone wishes to pursue this.

Gail+ acknowledged she is very grateful for this church and its people. She noted that this is our tenth Annual Meeting together. There was a brief review of each of the parish groups and their submitted reports. She thanked Betty Marshall for her service this last year as Senior Warden, and thanked Denise Helehan for her service as Junior Warden up until Jeff Graham took over that position a few months ago. Gail+ also thanked Mary Fran Smith, who has stepped down from her position of many years as head of St. Andrew's Card Ministry. If anyone is interested in taking over this task, they are asked to contact Gail+.

Gail+ announced that this year's new Senior Warden will be Cheryl Young. Jeff Graham will continue as Junior Warden.

**Treasurer's 2017 year-end Report and 2018 Budget** are in the Annual Meeting packet. The 2018 budget was already approved by the Vestry. Steve Deutermann gave a talk about the reports; the full budget was made

available for those interested. Mary Lee Long made an impassioned statement that care for our church is our own responsibility; that we cannot rely on bequests.

**A Slide Show** of our 2017 parish events was presented with recorded music by our choir. Gail+ thanked Gary Heaton for his work on the slide show.

**Gail+ closed the meeting** with thanks to all those who ran for election and those who worked on the annual meeting.

**Respectfully submitted,**

Karen Mitchell, Clerk

Approved on the 17<sup>th</sup> day of January, 2019, by Gail Wheatley+ and all members of the Vestry.

## Rector's Annual Report for the Year 2018

As I have contemplated my report to the parish for our Annual Meeting, I am grateful for the words from our Senior and Junior Wardens as they reviewed 2018, what was “done” by way of improvements in the building, and the less concrete things of discussion of ministries we have participated in, work we have done together and with the diocese, how financial challenges have been confronted, and the broader needs of our community. Those reports are full of reflection on our work together in Christ’s name, our liturgy (“work of the people”), our service and the sacramental nature of our common life through the joys and sorrows of being human.

What is on my mind at this particular moment in time is the nature and content of our dreams for St. Andrew’s and St. Swithin’s. What gives you particular life and energy in our work together and in the community? Where do you find the joy in belonging and what ministries shall we more fully develop or explore? Are there things which no longer give life that we need to set aside with our thanks and blessing? As so much in our country and world is in turmoil, environmental/creation concerns mounting and our social systems and support failing so many, what is the place of St. Andrew’s and St. Swithin’s in that? And where do we find the joy of life in Christ even as we are inundated with events which are decidedly un-Christ-like? We can be so spiritually and emotionally flattened if we allow negativity and fears to drive our choices and responses. As the Body of Christ, our call is to hope, love, compassion and possibility.

We learned that Pulitzer prize winning poet Mary Oliver died January 17. Her poem “The Summer Day,” which is many people’s favorite, has been hitting the internet along with so many other beauties. She reminds us of the glory which is around us in ordinary things; all coming from God. She encourages us to be blessed by each day, and (I would presumptuously say) asks St. Andrew’s and St. Swithin’s what we are doing with our one wild and precious life in this place? How we seek God’s guidance, pray for the courage to pay attention and respond to God’s call, is our work this year and every year. We give thanks to 2018 for what it gave us, forgive it for what it did not, and look with anticipation into our future life, knowing Christ and making Him known.

Gail+

### The Summer Day

Who made the world?  
Who made the swan, and the black bear?  
Who made the grasshopper?  
This grasshopper, I mean-  
the one who has flung herself out of the grass,  
the one who is eating sugar out of my hand,  
who is moving her jaws back and forth instead of up and down-  
who is gazing around with her enormous and complicated eyes.  
Now she lifts her pale forearms and thoroughly washes her face.  
Now she snaps her wings open, and floats away.  
I don't know exactly what a prayer is.  
I do know how to pay attention, how to fall down  
into the grass, how to kneel down in the grass,  
how to be idle and blessed, how to stroll through the fields,  
which is what I have been doing all day.  
Tell me, what else should I have done?  
Doesn't everything die at last, and too soon?  
Tell me, what is it you plan to do  
with your one wild and precious life?

## Senior Warden

Reporting for the Vestry of St. Andrew's and St. Swithin's, it has been a year chock full of conversations and explorations. To begin, as stewarding the financial health of our church is one of the main duties of a Vestry, I can report that we have taken this seriously. We are concerned that we continue to operate with a deficit, but cautiously optimistic when we recognize that our members are generous contributors, both with their pledges, special gifts and legacy bequests. These gifts are the lifeblood of our church and are what make our church home possible. We are grateful for them and for you. Thank you.

In that vein, we continued to explore new ways to grow our financial resources. We had excellent and substantive conversations about this with Bishop Rickel who advised us to care for our "base camp" and to reach out for support, and from Dennis Tierney+ (Diocesan Property Manager) who, among other things, counseled that talking about money was not only *not* forbidden, but a necessary part of our Christian witness. Expect to hear from us more in the future!

We participated in the broader Diocesan conversation for how to survive and thrive given our size and resources in the *Size-to-Size* conference at Fort Worden. What I *learned* was that we must plan and operate realistically given our membership size and our resources – scale is important. What I *observed* from the many congregations there, small and large, is that impact does not depend on size. Commitment, focus and participation matter a good deal. The most important question for us to address is, what do we *want* to do?

We explored what our role might be as a Safe Sanctuary drawing on the vast experience and passionate commitment of Michael Ramos (Church Council of Greater Seattle). While this may not be the easiest path for us to take at this time, we are informed about ways we can prepare ourselves, individually and as a community to be a safer home for the strangers amongst us. We entered into the broader community dialogue on homelessness, both here in our town and in Grays Harbor. We supported Serenity House reopening with a vocal presence in those conversations and with a substantive donation from our congregation. We gave generously with both funds and clothing to the Chaplain's on the Harbor. We continue to support the Boys' and Girls' Club, the Food Bank, M.A.N.N.A, Friendship Dinner, Bike & Build, Seafarers, and other charitable organizations as we can. We offer a safe and beautiful place to meet for community organizations dedicated to helping people recover from addictions or who serve those who are marginalized.

Finally, as a Vestry we supported each other through sicknesses and deaths and life transitions. We had quiet moments for inspirational readings, sharing and celebrations. We checked out our personality profiles with a Meyer's Briggs application as a way to respect our preferences and value our differences. We spent afternoons in each of our homes, shared meals and stories and are the better for our time together. Thanks be to God.

It has been an honor to serve as Senior Warden. Thank you for that opportunity.

Cheryl Young

## Junior Warden

We had another busy year and again it has been my privilege to serve as your Junior Warden. Every year we are faced with normal maintenance, unforeseen repairs and new projects that are completed in order to maintain and to enhance the function and beauty of St. Andrew's.

To begin, in January we had the "David Storm Community Room" completed to include new double-paned windows installed. The entire Community Room project was long and costly, but in the end I think we all feel that it turned out really nice and should serve community groups for years to come.



Fred and Carol Royce  
Dedication of the  
David Storm Community Room

Following the Community Room we had new carpet installed in the library, office, and Rector's office.

We were able with a gift from Nancy and Jerry Stephanz to obtain an AED (Automated External Defibrillator) which we installed in the hallway by the restrooms. Tom and Karen Mitchell were also helpful with their input.

As time went our projects continued. In April we had new gravel spread on the back parking lot which helps with the drainage when it rains makes parking easier.

We also had a new Baptismal Font hand crafted.

Thanks to a generous gift from our departed angel Mary Lee Long we had a beautiful and very functional coffee bar installed in the "All Saints Parish Hall".

Probably the largest project we had completed this year was the installation of our new sound system. Not only do we have improved sound in the Sanctuary, we now have sound in the Memorial Garden, Fellowship Hall and nursery.

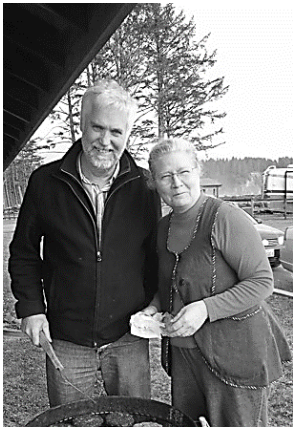
Finally, the last thing you probably notice is the new fence around the back of the nursery. We were fortunate to have the fence replaced before the recent wind storm.

A lot of projects were completed and still a lot of projects that still need to be completed. As always, I want to thank Gary Heaton, Larry Fox, Denise Helehan, Steve Deutermann for guidance and especially to Anna Magner for her patience with me.

Mostly I want to show my appreciation to Gail+ and to all of St. Andrew's for allowing me the honor and privilege to serve as your Junior Warden.

Jeff Graham

## St. Swithin's Episcopal Mission



"2018 at St Swithin's - a year of growing - working together to give to our community - sharing our portion of Fr. Storm's gift with local projects; The Caring Place Banquet; World Day of Prayer; Long Term Care services every week. Welcoming familiar faces to worship with us - consistently or intermittently - those who also share another church home but love our liturgy, those who have been far away and are making steps to come home. Through it all, finding the love of God - new every morning - to be our strength."

Martin and Deborah Dillon (pictured left)

## Youth and Children's Faith Formation

We give thanks for all the families and children who were a part of our Sunday School and Youth Group in 2018. And we are ever so grateful for those who have ministered in the faith formation of these precious ones: Betty Marshall, Deborah Morgan-Ellis, Angela Reynolds, Sally Bays, Lauren Corder, and the Rev. Gail Wheatley. We are also thankful for those who minister to our very young in the nursery: Harriet Angulo, Deb Hansen, Denise Helehan, Angela Reynolds, Mary Reynolds, Ridelle Roper, Liz Sudela, and Doug Wheatley.

## Adult Faith Formation

### Monday Night Study Group

2018 was a good year for the Monday Night Discussion Group – full of good discussion about books we were reading, the videos we watched and about life in general. We worked our way through *The Journey Through Acts*, learning about the many trips that Paul took as he spread the Gospel. We watched lectures from the Great Courses series including *The Apocryphal Jesus* and TED talks. St. Andrew’s music director Jim Couture presented his original work *Creation Songwriting*. We are ever so grateful to Debbie and Gary Heaton for the years of dedication to The Monday Night Discussion Group. Thank you for the years of guidance and for the incredible library of Compline liturgies.

We continue to meet on a weekly basis. Paul Hansen and Deborah Morgan-Ellis attended the big Compassion Workshop meeting last month and decided that the Monday group would join the city-wide reading of “Twelve Steps to a Compassionate Life” by Karen Armstrong. We will continue to meet at 7pm on Mondays, with a brief social time starting at 6:45. We conclude with Compline at 8:15pm. Please join us!

Deborah Morgan-Ellis

### Way of Love Study

Participants in the “Way of Love” study during Advent learned methods for creating a rule of life, a daily habit of prayer, and for living out our baptismal covenant in the church and in the world. Discussions were thoughtful and engaging. There is a bibliography of resources referenced during the study that is available to anyone who would like a copy. Please contact Lauren Corder [laurencorder@msn.com](mailto:laurencorder@msn.com) for a copy.

Lauren Corder

## Music Ministry

Music ministry has included weekly choir rehearsals with dedicated, experienced members, Sunday worship services, Holy Week & Easter (including St Swithin’s in Forks), Taizé services, Creation Season, Advent & Christmas, funerals and memorial services. We kept our youth involved singing with the choir periodically. We once again used the Mass of Life mass settings introduced during creation season last year. Several choir pieces were selected from *Wonder, Love & Praise* and *Voices* Episcopal music resources as well as more contemporary “praise songs.” Due to cancellation of the scheduled music ensemble our annual Jazz Mass was not celebrated. There was not enough time to obtain a new ensemble but the search will continue this year.



Creation season was focused on the Elements of Creation as Earth Sacraments: water, yeast, honey, oil, wheat and grapes – how these have meaning for us as Christians and for partnering with our planet to protect them. For the Gradual new lyrics were composed incorporating all the elements that we sang to a familiar Irish tune.

We continued weekly rotation of four regular organists, and an additional accompanist throughout the year. Instrumentalists have been gracious in offering to share their gifts periodically to enhance our worship experience. We once again enjoyed welcoming one of my music therapy interns to gain experience singing in a choir, directing and enhancing our worship with her outstanding trumpet skills.

Service music has been rotated yearly and seasonally. Hymns and songs for worship have been primarily selected from the hymnal but also from *Gather, Wonder, Love & Praise* and other sources (inserts) with final approval by our pastor. We maintain a subscription to OneLicense to cover certain music copies. Our focus is on supporting each other and the creative prayer experiences of our community to know Christ and make Him known.

Jim Couture



## Earth Stewardship Ministry

ESM was pretty quiet this year, but we do have a few notes to report.

**Most importantly!** We have several members who are unable to meet right now and others who can only meet occasionally. We would be so grateful for anyone who is interested to contact us. Our meetings are not regular or frequent, so we encourage inquiries!!

First, we want to be sure that our congregation knows that we send \$100. to Earth Ministry every year, since we are a Greening Congregation (our first formal attempt at Creation Care). And we sent \$100. to the Diocesan/Bishop's Committee for the Environment Carbon Offset Partnership with the Episcopal Diocese of Philippines. We have done this because of our church's commitment to reduce our energy use 50% in 10 years (Genesis Covenant). We are working on energy use in our buildings but recognize that Gail must use energy (gas) in her travels on our behalf for Diocesan Council and visiting our shut-ins and those in hospital. So we are seriously trying to offset this energy use with buying trees that produce oxygen!! (Cheaper than an electric vehicle.) We plan to do this again in 2019. And you can too in your personal life!

We continue to be concerned that our energy use in our building is going up again. We understood that the new heating system would help us to cut energy use. But our energy use has increased. We know that the building is being used more, but we also know that temperatures within the building have been increased. We must work together with vestry to establish a happy medium of temperature this year! Unfortunately the graph of our use over 10 years is not available on the EPA website this morning as I write this article. We will publish it as soon as we can.

We worked hard over the summer to water the native rhododendrons we had planted at the edge of the parking lot last year, and also the native shrubs (serviceberry and red-flowering currant) that we planted in late winter to replace ones that had died along the trail in the woods. Time will tell whether the rhododendrons have survived; this is really not the habitat they enjoy! We'll probably need to water another summer.

We enjoyed a special liturgy and offering of soil from our worm bin for Rogation Sunday. We continue to collect coffee grounds, tea bags and scraps from our Sunday coffee hours and congregation meals. Some goes into our compost bins. Thank you to Gary Heaton for composting on his farm the larger quantities with compostable plates that we generate. We could use help with collecting compostable materials from our downstairs/NA/AA rooms.

A new interfaith creation-care-oriented group is forming in town, perhaps beyond Port Angeles, and so far the group has met at St. Andrew's. It has been brought together by Marilyn Eash of Holy Trinity, who attended an international Parliament of World Religions in Toronto in the fall. The strong theme of this conference was the need for faith and spirituality groups to become involved in the work of earth care related to climate change. It has become obvious that **facts** alone are not enough to move our heads or hearts, and **love and moral values** are required. So far the local group has met twice. Representatives of at least 7 or 8 faith groups in town, in addition to several folks not affiliated with a specific faith group attended the last meeting. If you are interested, please contact Pat Milliren or Karen/Tom Mitchell. Our meetings are now scheduled for 1:30pm on the 2nd Tuesday in St. Andrew's library.

May we pray for strength and wisdom and love to work together to care for and protect God's holy creation. If you have an idea of something you would like to see St. Andrew's/ESM do or study or pray about, please contact one of us!

Pat Milliren, Paul Hansen, Gary Heaton, Karen and Tom Mitchell, David Mattern, Pam Wilder

## **Fellowship Committee**

St. Andrew's Fellowship Committee is a group of women (men help when called on) who are responsible for chairing events that occur outside of church services. We prepare our rooms (All Saints Hall and the Fellowship Room) for coffee hours, funeral receptions, potlucks, parish Thanksgiving dinner, Easter morning brunch and Christmas morning brunch or anything else that requires food set up. We welcome anyone who is interested in being a part of this great group of dedicated folks.

Ann Wood

## **Planned Giving/The Legacy Society**

The purpose of the Legacy Society is to acknowledge those persons who have made provisions in their estate plans to leave a portion of their assets to St. Andrew's at the end of their lives. Any person who made St. Andrew's a beneficiary in his or her estate plan, during the period from July 1, 2008 through July 1, 2010, is deemed a Founding Member. Those making provision for St. Andrew's after July 1, 2010 will be deemed Sustaining Members. If any one wishes to remain anonymous, they may do so.

The function of the Planned Giving Board is to encourage membership in the St. Andrew's Legacy Society. At least annually, the Planned Giving Board will sponsor a special event to honor members of the Legacy Society.

Membership in the Legacy Society carries with it membership in the Diocese's Bishop's Society. Many of our members have enjoyed the annual events held by the Bishop's Society.

We will continue our efforts and hope to welcome more sustaining members at our next annual Legacy Sunday. As a reminder, any provision in your estate plan, by will or otherwise, for the benefit of St. Andrew's qualifies for membership in the Legacy Society. There is no minimum amount required.

We give thanks to all who have made and will make legacies to our church.

Ralph Angulo  
Planned Giving Chair

## **St. Andrew's Knitters**

The knitters of St. Andrew's continue to knit away. We gather every Monday at 12 noon in the Fellowship Hall with our current projects, knitting, crocheting, or any other kind of handwork, and a little lunch. Jacqui Lindquist continues to be our main prayer shawl maker with Margaret Maxwell a close second. Many in our congregation have been recipients of these beautiful shawls. A big project for 2018 were ditty bags for the Seattle Mariners Association. We filled 38 handmade bags with knitted (by us) seaman's caps and dozens of personal items such as razors, toothpaste and brushes, deodorant, shampoo, shower gel, playing cards, candy, etc. purchased generously by members of our congregation. We were able to send along a check for \$105.00 this time from donations to this project. Do join us any Monday, we welcome one and all.

Ann Wood

## **St. Andrew's Card Ministry**

Greeting cards are sent to our parishioners and/or family on behalf of the congregation when we learn of an illness, accident, surgery or death. We are currently looking for someone willing to prepare the cards and send them out. Please let Gail+ know if you would like to take on this ministry.

## Pastoral Caregivers

St. Andrew's Church volunteer Pastoral Caregivers continued their active ministry of Communion, comfort, and prayers to those in need, including the sick, those hospitalized, or those in crisis, whether living at home or in long-term care facilities. Regular visits were made to facilities in Port Angeles and Sequim, including St. Andrew's Place, Park View Assisted Living, Crestwood Rehabilitation, Avamere Rehabilitation, Sequim Health and Rehabilitation, and Dungeness Memory Care.

During the year, well over 120 visits were made, during which caregivers shared Holy Communion (Reserved Sacrament) nearly 700 times. The majority of these communions occurred at St. Andrew's Place Assisted Living, where attendance at the weekly Ecumenical Communion Service continues strong.

In December, the annual St. Andrew's Place Christmas Eucharist was celebrated by Pastor Gail. This service was attended by approximately 20 residents and several Pastoral Caregivers and other parishioners. Several "archangels" (residents seated on the balcony) hovered over the celebration.

Also in December, a special Advent Holy Eucharist was celebrated by Pastor Gail at Park View Assisted Living, with nearly a dozen residents, and several Pastoral Caregivers and other parishioners attending. Blessings generated by these events were evident to all those present.

Hymn-singing is a popular feature in many caregiver visits. There is active participation in singing among those we visit, even those whose cognitive faculties are somewhat impaired, as the words and melodies of favorite old hymns remain with them still.

Pastoral Caregivers also formed the nucleus of a group of parishioners who sat with a beloved parishioner around the clock for several days, as she made her way home. Thanks be to God!

Suzanne Hadley

## Altar Guild

Since the late 19th century, women in the Episcopal Church have assisted the priest by caring for the things of the Altar. The women of the Altar Guild of St. Andrew's have been continuing in this tradition and doing the work that makes St. Andrew's a beautiful and inviting place for worship. When you come up for communion - we have prepared that. When you hear the lessons - we have marked those. When you appreciate the flowers - we have managed that. We would like to have you join us in this service.



Members are assigned to teams. Currently we have four teams, so members only serve once every four weeks. The teams meet on their assigned weekend on Saturday morning at 9am and usually complete their duties in less than two hours. In that two-hour time, we polish brass and

silver, fill cruets, put up the hymn numbers and in general ready the Church for Sunday and Wednesday services. We visit while we work, and it is a great way to get to know other people in our church. Someone is always willing to trade if you can't work your assigned Saturday. We enlist additional help from the congregation for large projects such as decorating for Christmas.

This is a wonderful ministry because it has an enormous impact on making the church a more inviting place to worship, but individual members only need to work for two hours once a month. We hope you will consider joining us and if you want to try it out you can any member of the Altar Guild and let them know.

Anna Magner, directress

Betsy Brown, Phil Morgan-Ellis, Elizabeth Slater, Suzanne Hadley, Dona Scarcia, Doris Mae Smelling, Sue Pichotta, and Anne Mitchell

## St. Agnes Guild

Our roots date back to 1913 as an integral part of St. Andrew's Church. Over the years, the women of St. Agnes Guild have contributed financially and energetically in an extensive and varied manner. Currently, we are struggling with meager attendance and the limited energy of the members who are attempting to carry on our legacy. Consequently, we have made the difficult decision to take a sabbatical in 2019 and let St. Agnes Guild rest.

A recap of our accomplishments for 2018 is:

- ❖ \$500.00 toward a new refrigerator for the upper Parish Hall
- ❖ \$300.00 for a new Bunn industrial coffee pot
- ❖ \$100.00 for a Clean Up Crew after Mary Lee Long's Celebration of Life
- ❖ Two \$25.00 scholarships for current PAHS graduates
- ❖ May Day baskets for the residents of St. Andrew's Place
- ❖ Baked dog and cat cookies for Bless the Animals celebration



Virginia Fitzpatrick and JoAnn Timm-Hamilton

Beginning in September, we looked at the viability of the guild. Due to the realization of how we have been limping along for several years and the reality of the loss of several key members, we knew we were at a critical point. We discussed ways promote ourselves. Those were:

- ✓ A brochure was created and made available to the congregation
- ✓ We made a commitment to talk with people about the guild
- ✓ We began marketing our meetings in *The Call* and *E News*
- ✓ Gail+ announced our meetings and our focus during church services
- ✓ To inform the current members of the richness of St. Agnes, we had a program in October created by Ann Wood on the life of St. Agnes
- ✓ In November, JoAnn Timm Hamilton presented the history of St. Agnes Guild. She committed to presenting this history in 2019 to the new vestry and then to the church congregation. The date has not yet been decided.

We conclude 2018 with **\$656.40 in our treasury account**; which will be kept active for any expenditure in 2019 and to allow future members to reactivate St. Agnes Guild.

JoAnn Timm Hamilton

## Treasurer's Report for St. Andrew's

During 2018, St. Andrew's had increased giving in both pledges and general plate offering compared to 2017. Income from building usage also increased significantly compare to last year.

1. Operating income and expenses are shown in the table below. Operating income was \$13,116.66 more than budgeted. Operating expenses were -\$5161.79 less than budgeted.

2018	January – December Actual	January – December Budget
Operating Income	\$211,116.66	\$198,000.00
Operating Expenses	\$256,983.21	\$262,145.00
Net increase or net decrease	<b>-\$45,866.55</b>	<b>-\$64,145.00</b>

2. The table below shows the major categories of income used to meet 2018 operating expenses.

<b>2018 income used for operating expenses</b>				
Income			Expense	
Category	Amount		Category	Amount
Pledge/Plate & Easter/Christmas	\$199,000		Personnel & Payroll taxes	\$162,456
Other operating income & unrestricted gifts including Legacy gifts	\$54,389		Diocese Assessment	\$38,935
Investment Earnings	\$3,594		Ministries & Administration	\$28,104
			Building /Property	\$27,488
<b>Total</b>	<b>\$256,983</b>		<b>Total</b>	<b>\$256,983</b>

St. Andrew's ended the year with a smaller operating deficit than expected. However, increased unrestricted giving in all areas is needed to meet our operating expenses for 2019 and beyond.

As of December 31, 2018, St Andrew's had \$520,170.95 in assets. This includes money for operating expenses and restricted money to be uses for specific purposes. Money is in the checking account and in three investment accounts.

A copy of the December 2018 financial information, which includes the yearly information is available in the church office as is the 2019 budget.

If you have questions, please contact me or any member of the vestry or finance committee.

Thank you for your ongoing support of St. Andrew's and St. Swithin's.

Faithfully,

Gary Heaton, for the finance committee

**Income**

40101	<b>Pledge/Plate</b>	
40102	<b>Pledge</b>	182,500.00
40103	<b>Plate Offerings</b>	7,000.00
40104	<b>Easter/Christmas</b>	4,500.00
40300	<b>Building Usage</b>	4,500.00
40310	<b>Other Income</b>	1,000.00
40200	<b>Investment Earnings</b>	
40902	<b>MMkt Interest</b>	-
40211	<b>Investment for Operating</b>	6,000.00
40212	<b>Checking Interest</b>	
40401	<b>St. Andrews Place</b>	-
40402	<b>Church School Income</b>	
40403	<b>Hospitality/Fellowship Income</b>	1,500.00
	<b>Total Income</b>	<b>207,000.00</b>

**Expenses**

60101	<b>Personnel</b>	
60111	<b>Clergy</b>	
60112	<b>Rector Salary</b>	49,201.00
60113	<b>Rector Housing Allowance</b>	24,000.00
60114	<b>Clergy Travel/Exp</b>	3,600.00
60114a	<b>Carryforward</b>	
60115	<b>Clergy Health Insurance</b>	17,952.00
60116	<b>Clergy Pension</b>	13,176.00
60117	<b>Key Person Insurance</b>	1,200.00
60118	<b>Continuing Education</b>	500.00
60130	<b>Supply Clergy</b>	2,200.00
60200	<b>Lay Staff</b>	
60211	<b>Office Manager Salary</b>	24,102.00
60212	<b>Supply Office Manager</b>	800.00
60213	<b>Health Insurance</b>	9,924.00
60214	<b>Pension</b>	2,170.00
60222	<b>Organist Salary</b>	
60223	<b>Supply Organist</b>	5,460.00
60224	<b>Choir Director Salary</b>	4,400.00
60225	<b>Musician's Prof Exp/Travel</b>	250.00
60221	<b>Youth Leader/Coordinator</b>	2,600.00
60226	<b>Nursery Attendent</b>	1,680.00

60227	<b>Sexton Salary</b>	5,400.00
60229	<b>Supply Sexton</b>	
60228	<b>Verger Professional Exp</b>	120.00
60300	<b>Payroll Taxes</b>	
60302	<b>SS and Medicare</b>	2,400.00
66193	<b>Labor and Industries</b>	2,500.00
60400	<b>Ministries</b>	
60401	<b>Adult Education</b>	100.00
60402	<b>Church School</b>	100.00
60403	<b>Hospitality Supplies</b>	1,750.00
60404	<b>Music/Choir</b>	200.00
60405	<b>Piano Maintenance</b>	250.00
60406	<b>Worship Supplies</b>	3,000.00
60407	<b>Other Commitees</b>	
60408	<b>St. Swithins</b>	3,850.00
60410	<b>Youth Group</b>	-
60411	<b>Stewardship</b>	150.00
60413	<b>Leadership/Vestry</b>	150.00
60500	<b>Diocese Assessment</b>	39,000.00
60600	<b>Administration</b>	
60606	<b>Professional Service</b>	4,800.00
60601	<b>Advertising</b>	1,500.00
60602	<b>Office Equipment</b>	1,750.00
60603	<b>Office Supplies</b>	1,750.00
60604	<b>Communications</b>	3,750.00
60605	<b>Convention</b>	1,500.00
60607	<b>Credit Card Charges/Other</b>	450.00
60700	<b>Building/Property</b>	
60705	<b>Landscape Maintenance</b>	3,120.00
60701	<b>Building Maintenance</b>	2,500.00
60710	<b>Janitorial Supplies</b>	1,000.00
60711	<b>Equipment Maintenance/Repair</b>	3,000.00
60714	<b>Equipment Inspections</b>	1,000.00
60702	<b>Insurance</b>	6,000.00
60703	<b>Utilities</b>	11,000.00
60704	<b>Property Tax</b>	2,350.00
	<b>Total Expense</b>	<b>267,655.00</b>
<b>2019 St. Andrew's Episcopal Church</b>		
	<b>Net Income</b>	<b>(60,655.00)</b>